

Charity Number: 1197679

**EAST RIDING VILLAGE HALLS NETWORK CIO**

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS**

**Period ended 31 March 2025**

**Phoenix Accountancy and Business Consultancy Limited**

**Contents to the Financial Statements  
For the period ended 31 March 2025**

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**TRUSTEES' ANNUAL REPORT**  
**For the period ended 31 March 2025**

The Trustees present their annual report together with the financial statements for the period to 31 March 2025.

The financial statements comply with the Charities Act 2011, the Constitution, and Charity Commission Guidance for Charities preparing their accounts on the Receipts and Payments basis.

**REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS**

**Charity name:** East Riding Village Halls Network

**Registered charity number:** 1197679

**Structure:** Charitable Incorporated Organisation (CIO)

**Principal address:** Community Vision CIO  
 Morley's Cottage  
 Morley's Yard  
 Beverley  
 HU17 9BY

**Trustees:** At the date of this report the trustees were:

Kay Parker	Chair from	18 <sup>th</sup> November 2023
Jennifer Howard	Appointed	19 <sup>th</sup> November 2022
Elizabeth Branton	Appointed	1 <sup>st</sup> April 2022
Anita Liley	Appointed	1 <sup>st</sup> April 2022
John Newlove	Appointed	1 <sup>st</sup> April 2022
Robert Thomson	Appointed	1 <sup>st</sup> April 2022
Caroline Scargill	Appointed	1 <sup>st</sup> April 2022
Shelia Copestake	Appointed	18 <sup>th</sup> November 2023
Dr Mie Mie Kyaing	Appointed	1 <sup>st</sup> July 2024

**Bankers:** Lloyds Bank  
 Birmingham OSC  
 4 Ariel House  
 2138 Coventry Road  
 Birmingham  
 B26 3JW

**Independent examiner:** Rebecca Triffitt MAAT  
 Phoenix Accountancy and Business Consultancy Limited  
 Morley's Cottage, Morley's Yard  
 Walkergate  
 Beverley  
 East Yorkshire  
 HU17 9BY

**TRUSTEES' ANNUAL REPORT (continued)**  
**For the period ended 31 March 2025**

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Governing document**

The charity was established under a Constitution (Association model) dated 26<sup>th</sup> January 2022 and is a registered Charitable Incorporated Organisation (CIO).

### **Governing body**

The responsibility to ensure appropriate governance and management of the charity is vested in the Trustees.

### **Appointment of Trustees**

The appointment of trustees (members of the management committee) is in accordance with the constitution. The management committee consists of not more than twelve and not less than five members. All trustees retire at each annual general meeting and new trustees are elected at that meeting. Community Council to nominate one member of the management committee. The management committee has the power to co-opt individuals.

### **Trustee Induction and Training**

New Trustees undergo induction, provided by the current Trustee Board. The induction includes a discussion about the role and responsibilities of Trustees, the activities, aims and objectives of the Charity, the structure of the organisation, Board of Trustees, general procedures of the organisation. New Trustees are introduced to the other Trustees, and are provided with the Charity Commissions 'Roles and Responsibilities of Trustees', the Constitution, the latest statutory financial statements, Annual Report, and financial reports provided to the Board of Trustees.

### **Organisational Structure**

The Trustee Board manages the Charity, in its day to day operations and strategic decisions at its meetings. Trustees are aware that any conflicts of interest are declared and minuted.

**TRUSTEES' ANNUAL REPORT (continued)**  
**For the period ended 31 March 2025**

## **OBJECTIVES AND ACTIVITIES**

### **Objects**

As set out in the Constitution, the Charity's objects are:

#### Main objectives of the charity are:

For the public benefit to promote the efficiency and effectiveness of the management committees of rural community buildings in furtherance of their objects or any one of them mainly but not exclusively by:

- encouraging and sharing best practice of managing rural community buildings through networking, peer support, training and information;
- researching and, where possible, implementing cost saving and income generating initiatives;
- working at local, regional and national levels to raise the profile of rural community buildings within the area of benefit

### **Public benefit**

The Trustees confirm that they have complied with the duty, contained in Section 4 of the Charities Act 2011, to have due regard to the guidance on public benefit issued by the Charity Commission. The charitable purpose of the charity within the meaning of the act is contained within its objects stated above.

## **ACHIEVEMENTS AND PERFORMANCE**

### **Review of the financial period**

#### Review of Activities 2024-25

### **Events and Meetings**

Our networking meetings, including on-line meetings, continue to be very popular, delivering a wide range of topics driven by feedback from our annual member survey (thank you to all those who participated). The topics included Fire Risk Assessments, Village Hall Insurance and governance to name but a few.

Humber and Wolds Rural Action held two surgeries for member halls on grant applications. Thanks to Jane Owen, CEO, HWRA and to Carole Foster, Village Halls Advisor at HWRA for their time and support.

**TRUSTEES' ANNUAL REPORT (continued)**  
**For the period ended 31 March 2025**

### **Events and Meetings – con't**

We were delighted to be invited to present at an ERYC Rural Partnership meeting at Bishop Burton College in December 2024 where we outlined what we, as a network do to support our members and each other. We also presented our ERVHN video filmed at our conference in May 2024. The presentation was well received.

We have completed training sessions, again based on feedback from our annual members' survey including topics such as Health & Safety, Food Safety, Trustee Roles & Responsibilities and Forward Planning.

### **Future Communities**

Future Communities Initiative awarded ERVHN a £45,000 grant, over 3 years, to improve our support to halls, including additional training opportunities, two conferences and improved marketing.

The Halls for All small funding project, which was launched in 2023 continued in 2024. ERVHN had applications from 46 halls in September 2024 and from 32 halls in March 2025, the latter focussed on Village Halls Week. In total Halls for All supported activities in which 3832 people visited a village hall for an activity, supported by 547 volunteers.

As part of our marketing programme we participated in the ERYC Rural Matters campaign by contributing to a video of our Chair talking about the importance of village halls and our community buildings in today's society. ERVHN has also updated its website.

Hallmark accreditation is going well with an increase in halls applying for Hallmark 1, 2 and 3, and many others renewing their Hallmark Accreditation.

### **Services**

We continue to provide face to face meetings with village hall committees and/or individuals to discuss their particular needs and answer questions. Telephone/on line advice and support are also provided to our members on many topics. The trustees have been involved in supporting halls in crisis.

The closed Facebook group continues to be a forum to ask questions, share information and sell or gift equipment.

### **Membership**

Our membership continues to grow. We now have 104 members. We continue to target non-members through direct marketing and events.

**TRUSTEES' ANNUAL REPORT (continued)**  
**For the period ended 31 March 2025**

**New Trustee**

We are incredibly pleased to welcome Dr Mie Kyaing as a new trustee. This brings our total number of trustees to nine.

**Representation**

We are represented on the East Riding Rural Partnership, The VCSE Network and East Riding VCFSE Safeguarding Forum. Our partnership with Humber and Wolds Rural Action will continue in the upcoming year providing access to the Village Halls Advisor and joint working on Hallmark accreditation.

**Management Committee and Volunteers**

Huge thanks go to all volunteers within our management committee for their outstanding and ongoing commitment to ERVHN, and our volunteer Hallmark assessors.

**Our Membership**

On behalf of all of us at ERVHN, thank you to you our members for your continued support and feedback over the past 12 months. Your thoughts and opinions are much appreciated.

We look forward to a successful 2025-26

**FINANCIAL REVIEW****Financial regulations**

The financial statements have been prepared in accordance with the accounting policies set out on page 10 and comply with the Constitution, the Charities Act 2011, and Charity Commission Guidance for Charities preparing their accounts on the Receipts and Payments basis.

**Financial results**

Total income was £16,604, the majority of this came from a grant £11,091 and membership subscriptions £5,150. Total expenditure was £15,042. The surplus for the period was £1,562.

**Policy on reserves**

It is the aim of the Trustee Board to retain at least six months' core running costs in the unrestricted general fund to ensure a sufficient buffer to enable effective financial decision making and ensure there are reserves available for unexpected expenditure.

**TRUSTEES' ANNUAL REPORT (continued)**  
**For the period ended 31 March 2025**

**FUTURE PLANS**

Continue to grow and support rural community buildings in their development with training and support with grant applications.

**STATEMENT OF DISCLOSURE OF INFORMATION TO INDEPENDENT EXAMINER**

We, the Trustees of the Charity who held office at the date of approval of these financial statements, each confirm so far as we are aware, that:

- ♦ there is no relevant information of which the Charity's Independent Examiner is unaware; and
- ♦ we have taken all the steps that we ought to have taken as Trustees in order to make ourselves aware of any relevant information and to establish that the Charity's independent examiners are aware of that information.

**STATEMENT OF TRUSTEES' RESPONSIBILITIES**

Charity law requires the trustees to prepare financial statements for each financial year which give a true picture of the transactions that have occurred in relation to the charity. The charity have prepared their accounts on the Receipts and Payments basis which is an acceptable format for a non-company charity with an income below £250,000.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

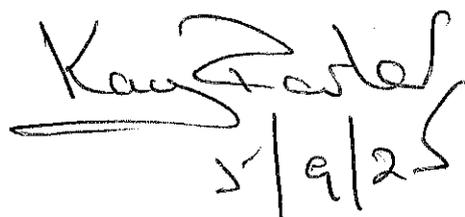
**INDEPENDENT EXAMINER**

Rebecca Triffitt MAAT of Phoenix Accountancy and Business Consultancy Limited, trading subsidiary of Community VISION (Voluntary Infrastructure Support Involving Organisations and Networks CIO) was the appointed Independent Examiner.

Approved by the Trustees on

2025 and signed on their behalf by:

Kay Parker  
Chair



Kay Parker  
5/9/25

**INDEPENDENT EXAMINER'S REPORT  
TO THE TRUSTEES OF EAST RIDING VILLAGE HALL NETWORK**

I report on the accounts of the Charitable Incorporated Organisation for the period ended 31 March 2025 which are set out on pages 9 to 12.

**Responsibilities and basis of report**

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent Examiners Statement:**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Rebecca Triffitt MAAT  
Phoenix Accountancy and Business Consultancy Limited  
Morley's Cottage  
Morley's Yard  
Walkergate  
Beverley  
HU17 9BY



Date: 10/9/25

**RECEIPTS AND PAYMENTS ACCOUNT**  
for the period ended 31 March 2025

Income	Notes	Unrestricted Funds	Restricted Funds	Total Funds	Unrestricted Funds	Restricted Funds	Total Funds
	1	2025	2025	2025	2024	2024	2024
Grants	4	-	11,091	11,091	-	10,000	10,000
Membership Fees		5,150	-	5,150	5,010	-	5,010
Sponsorship		-	-	-	195	-	195
Events		363	-	363	-	-	-
<b>Total Income</b>		<b>5,513</b>	<b>11,091</b>	<b>16,604</b>	<b>5,205</b>	<b>10,000</b>	<b>15,205</b>
<b>Expenditure</b>							
HWRA Fees for Village Halls		2,550	-	2,550	2,500	-	2,500
Insurance		680	-	680	643	-	643
Stationery & Postage		156	-	156	144	-	144
Marketing		87	3,536	3,623	-	611	611
Training		-	3,400	3,400	-	4,376	4,376
Accounts Fees		211	-	211	157	-	157
Management meeting costs		60	60	120	36	60	96
Network meeting costs		124	-	124	178	10	188
Small Project/Grants		1,145	2,905	4,050	-	3,950	3,950
Hallmark expenses		-	128	128	76	-	76
<b>Total Expenditure</b>		<b>5,013</b>	<b>10,029</b>	<b>15,042</b>	<b>3,734</b>	<b>9,007</b>	<b>12,741</b>
Net Surplus/(Deficit)		500	1,062	1,562	1,471	993	2,464
Total monetary fund brought forward		16,961	993	17,954	15,490	-	15,490
Total monetary funds carried forward		<b>17,461</b>	<b>2,055</b>	<b>19,516</b>	<b>16,961</b>	<b>993</b>	<b>17,954</b>

*notes on pages 11 to 12 form an integral part of these accounts*

**STATEMENT OF ASSETS & LIABILITIES**  
at 31 March 2025

	<i>Notes</i>	<b>2025</b>	<b>2024</b>
		£	£
<b>MONETARY FUNDS</b>			
Petty Cash		-	-
Lloyds Bank		19,516	17,954
		<u>19,516</u>	<u>17,954</u>
Comprising:			
Unrestricted	5	17,461	16,971
Restricted		2,055	993
		<u>19,516</u>	<u>17,954</u>
 <b>NON-MONETARY ASSETS AND LIABILITIES</b>			
<b>FIXED ASSETS</b>			
Gazebo		155	155
Display Board		303	303
Projector & Project Screen		286	286
Flag Kits		338	338
		<u>1,082</u>	<u>1,082</u>
 <b>CREDITORS: amounts falling due within one year</b>			
Accounts Fee		220	211
Trade Creditors		-	-
		<u>220</u>	<u>211</u>

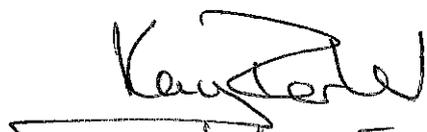
*The notes on pages 11 to 12 form an integral part of these accounts*

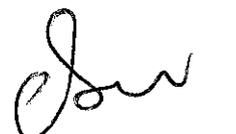
Approved by the trustees on date

2025 and signed on their behalf by:

Kay Parker  
Caroline Scargill

Chairwomen  
Treasurer

  
5/9/25

  
30/7/25

**NOTES TO THE FINANCIAL STATEMENTS  
For the period ending 31 March 2025**

**1. ACCOUNTING POLICIES**

**Basis of preparation**

The charity have prepared their accounts on the Receipts and Payments basis in line with Charity Commission guidance. This is an acceptable format for a non-company charity with an income below £250,000.

**Going concern**

The trustees consider the charity to be a going concern and the accounts have been prepared on this basis.

**Fund accounting**

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors. Restricted funds are accounted for separately to each other and to the core funding of the Charity.

General funds are unrestricted funds which are available for use at the discretion of the trustees in the furtherance of the general objectives of the charity and which have not been designated for other purposes

**2. TRUSTEES REMUNERATION**

No remuneration directly or indirectly out of the funds of the charity was paid or payable for the year to any trustee.

**3. EQUIPMENT**

Equipment with a life-span over 1 year and with a cost of over £100 is capitalised in the Statement of Assets and Liabilities at original cost. All equipment purchased is included in the Receipts and Payments Account, equipment that does not meet the criteria above has not been included in the Statement of Assets and Liabilities.

**4. GRANTS RECEIVED**

All grants received were restricted.

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
East Riding Yorkshire Council	11,091	10,000
	<hr/> 11,091	<hr/> 10,000

**NOTES ON THE FINANCIAL STATEMENTS**  
For the period ending 31 March 2025

**4. RESTRICTED FUNDS**

	<i>April 2024</i>	<i>Receipts</i>	<i>Payments</i>	<i>Transfer Between funds</i>	<i>March 2024</i>
	<i>£</i>	<i>£</i>	<i>£</i>	<i>£</i>	<i>£</i>
East Riding of Yorkshire Council	993	11,091	(10,029)	-	2,055
<b>Total restricted funds</b>	<u>993</u>	<u>11,091</u>	<u>(10,029)</u>	<u>-</u>	<u>2,055</u>

A brief description of the restricted funds are shown below:

**Future Communities Initiative Community Fund - ERYC**

Restricted funding received from East Riding of Yorkshire Council to contribute towards the future communities' initiative community funds to help the village hall grown and development new opportunities.